



Government College of Engineering and Research,

Avasarkhurd, Tal: Ambegoan, Dist. Pune-412 405

Phone: (02133)230582 E-mail : gcoeara@gmail.com Website : www.gcoeara.ac.in

First Year (FE)/Direct Second Year Engineering (DSE) Admission 2019-20

Information Brochure:

The information brochure published by State Common Entrance Test (CET) Cell, Maharashtra State, 8th Floor, New Excelsior Building, A. K. Nayak Marg, Fort, Mumbai- 400 001 for admission to first year Engineering/direct second year degree course is available on website:

<https://fe2019.mahacet.org/staticpages/homepage.aspx>

<https://dse19.mahacet.org.in/dse19/>

Eligibility:

For eligibility and any updates about eligibility candidates are asked to refer website-

<https://fe2019.mahacet.org/staticpages/homepage.aspx>

<https://dse19.mahacet.org.in/dse19/>

Admission Process:

1. Details regarding admissions for the first year engineering 2019-20 will be made available on Admission Regularity Authority/ STAE CET Cell website;
<https://fe2019.mahacet.org/staticpages/homepage.aspx>
<https://dse19.mahacet.org.in/dse19/>
2. **Following candidates can be admitted in this institute;**
 - (a) **CAP ROUND:** This is Government Institute therefore only those candidate who will get allotment in various CAP Round I/II/III from Admission Regularity Authority (ARA) for the academic year 2019-20 under Centralized Admission Process (CAP) and report to this institute within the given period as per schedule published by competent authority.
 - (b) **J&K/GOI/PMSSS Candidates:** Those candidates who have been allotted seat under J&K/GOI/PMSSS quota by competent authority and report to this institute within the given period as per schedule published by competent authority.
 - (c) **Institute Level Round (ACAP):** If seats remain vacant if any within the sanctioned intake at the end of CAP round III then such vacant seats can be filled at institute level round before cutoff date as per rule No. 13 of Information Brochure for Academic year 2019-20 for Admission to Full Time Professional Undergraduate Technical Courses published by State CET Cell, Maharashtra Government.

• **IMPORTANT INSTRUCTIONS FOR FE ADMISSION FOR THE ACADEMIC YEAR 2019-20.**

1) **All candidates wish to confirm admission in this college should follow steps given below.**

- i) Download your allotment letter from <https://fe2019.mahacet.org/staticpages/homepage.aspx>
- ii) Download application form /processing form for FE/DSE from <http://gcoeara.ac.in/admission.php>
- iii) Fill the application form/process form carefully.
- iv) Candidates should fill Google form, Anti-raging undertaking and institute fees online using SBICOLLECT. **Credit card/internet banking is required for paying fees online.**

2) **Filling admission related data in Google form:**

Send an email to: arc6004@gcoeara.ac.in

Subject: please send me Google form for FE admission my application ID is FE19xxxxxx DSE19xxxxxx and **attach scanned copies of all your documents** to this email.

After receiving candidates email a Google form will be sent to him/her.

Candidate should fill information in the Google form received on his/her email from arc6004@gcoeara.ac.in. Candidate must fill all information very carefully in **CAPITAL LETTERS** only except email. Finally Submit the Google form.

3) **Filling of Anti-Ragging undertaking** (it is mandatory):

1. Every candidate must fill on the anti-ragging undertaking online on website: http://antiragging.in/site/affidavits_registration_form.aspx.
2. Candidate must read all instructions carefully and fill in the information by following steps given on the website.
3. Take the print of email received in your inbox from inf@antiragging.info.
4. Both candidate and parents should sign on their respective undertakings.
5. Candidate will need to fill following information while filling anti ragging undertaking online.

Information for online anti-ragging undertaking

Sr.	Information asked online	Candidate should fill
1	Is it deemed university?	NO
2	Director /Principal Family Name	PANT
3	Director /Principal First Name	DR. AVINASH
4	Director/ Principal Gender	Male
5	College phone number	02133-230581
6	Your Registration /Enrolment Number	Candidates Application ID
7	How many students are in your class	65
8	Nearest Police station	Manchar

It is important to take print out of Anti-Ragging undertaking from candidates email.

4) **Pay fees applicable to you by online using SBICOLLECT**

- i. Connect to: <https://www.onlinesbi.com/prelogin/collecthome.htm>
- ii. Accept terms and conditions
- iii. Proceed
- iv. Select State of Corporate/Institution: **Maharashtra**
- v. Select type of institute: **Educational institute**
- vi. Select name of institute: **Government College of Engineering and Research Awasari Khurd**
- vii. Fill information such as, Enrolment number FE19xxxxxx/DSE19xxxxxx, Full Name, Branch, Mobile number , Category etc. and fill fees applicable to you.
- viii. Pay the fees using credit card/net banking facility and **take the print out of receipt.**

5) After filling the process form attach copies of your documents as given list below.

• **Documents required at the time of admission**

IMPORTANT NOTE: Candidate should arrange documents in following order and make three sets of photocopies. (Candidate should submit only **Leaving Certificate in original at the time of admission**)

Sr.	Name of document	Xerox	Originals for verification
documents as following (For All Candidates)			
1.	Receipt of Fees paid on SBI Collect	yes	yes
2.	Allotment letter copy		
3.	FC Confirmation copy (Xerox)	yes	yes
4.	ARC Confirmation copy (Xerox)	yes	yes
5.	SSC mark list (Signed and stamped by FC and ARC)	yes	yes
6.	HSC/Diploma/B.Sc. Mark list (Signed and stamped by FC and ARC)	yes	yes
7.	CET score card (Not required for JK/GOI/PMSSS & DSE) (Signed & stamped by FC / ARC)	yes	yes
8.	Leavening certificate /Migration Certificate (as applicable) (Signed and stamped by FC / ARC)	yes	yes
9.	Indian Nationality certificate (Signed and stamped by FC and ARC)	yes	yes
10.	Anti Ragging undertaking + Undertaking by parents + email message	yes	yes
11.	Domicile certificate of candidate (Signed and stamped by FC /ARC)	yes	yes
12.	Undertaking for 75 % attendance	yes	yes
13.	Undertaking for Voter ID etc. if applicable	yes	yes
Additional Docs for TFWS/EBC Candidates			
14.	Domicile certificate of candidate (Signed and stamped by FC /ARC)	yes	yes
15.	Income certificate for year 2018-19 [8L] (Signed and stamped by FC / ARC)	yes	yes
Additional Docs for EWS Candidates			
16.	Performa V (Signed and stamped by FC and ARC)	yes	yes
17.	Income certificate for year 2018-19 [8L] (Signed and stamped by FC/ ARC)	yes	yes
Additional Docs for ORPAHN Candidates			
18.	Performa U	yes	yes
Additional Docs for J&K /GOICandidates			
19.	Performa J/ Performa K/ Performa L	yes	yes
Additional Docs for RESERVE CATEGORY CANDIDATES (DT/VJ/NT/OBC/SBC/SEBC)			
20.	Caste Certificate (Signed and stamped by FC and ARC)	yes	yes
21.	Caste/Tribe Validity Certificate (Signed and stamped by FC and ARC)	yes	yes
22.	Non Creamy Layer [NCL] valid up to 31/03/2020 (Not applicable to SC/ST Category) (Signed and stamped by FC / ARC)	yes	yes
Additional Docs for Minority Candidates			
23.	Performa O (Signed and stamped by FC and ARC)	yes	yes
Additional Docs for PWD Reservation CANDIDATES			
24.	1. Certificate in the Pro forma-F/F-1 (Signed and stamped by FC and ARC) 2. Domicile Certificate of Candidate (Signed and stamped by FC and ARC)	yes	yes
Additional Docs for DEFENCE Reservation Candidates (Signed and stamped by FC and ARC)			
25.	DEF1- 1) Ex Serviceman. - Defense Service Certificate in Pro forma - C 2) Domicile certificate of Ex Serviceman father/mother DEF2- 1) Active Serviceman (Domiciled): Defence Service Certificate in Proforma –C 2)Domicile certificate of Father/Mother who is in active service DEF3- 1) Active Serviceman (Non Domiciled)-Defense Service Certificate in Proforma C 2) Active Serviceman (Non Domiciled):Certificate from the employer in the proforma - D/E	yes	yes
Additional Docs for TYPE B candidates (Signed and stamped by FC and ARC)			
26.	Domicile Certificate of Father/Mother/Candidate	yes	yes
Additional Docs for TYPE C candidates			
27.	Certificate from the employer Pro-forma- A (Signed and stamped by FC and ARC)	yes	yes
Additional Docs for TYPE D candidates			
28.	Certificate from the employer in the Pro-forma- B (Signed and stamped by FC and ARC)	yes	yes
Additional Docs for TYPE E candidates			
29.	MKB candidates – Proforma G1/G2 (Signed and stamped by FC and ARC)	yes	yes
Additional Docs for PMSSS candidates			
30.	Allotment/Welcome letter	yes	yes

6) At institute while taking admission:

1. Go to Room No. E-001, E&TC Building/ Admission Cell
2. Check whether you are having all required documents or not at enquiry counter.
3. Get your documents verified from **Scrutiny officer**.
4. Note down fees applicable to your case carefully from fee structure given below. Pay fees as applicable to your category. (All fees to be paid online using **SBICOLLECT** for that candidate should have Credit Card/internet banking account .
5. Submit your original documents to **document collection counter**.
6. Confirm your admission on ARA/DTE website at admission **Confirmation counter**.
7. Sign on admission confirmation copy and ask for candidates copy (**Candidate must keep this copy very carefully it will be required for various purposes during your course tenure**).
8. Get your Roll number at admission confirmation counter.
9. **If candidate wish to apply for hostel admission he/she should to apply separately in prescribed format.**

OTHER IMPORTANT INSTRUCTIONS:

1. **Keep additional at least 5 sets of xerox copies of all documents for future work [because original once taken will be returned only after eligibility formalities and it may take about six months duration.] Advise- All candidates should scan all the documents and keep with them or keep scanned documents to on their email.**
2. **In case ORIGINAL DOCUMENTS ARE NOT AVAILABLE:** If a candidate is unable to produce original document/s if any at the time of admission on account of admission already taken elsewhere then he / she has to submit a BONAFIDE certificate issued by Head of concerned institute/College stating that candidate has been admitted to a particular course in that institution on a particular date and original certificates are retained by the institution. In such cases candidate must produce the copies of the certificates duly attested by the Principal/Head of the concerned institution. Such candidates are required to pay the full fees immediately at the time of admission produce the required original certificates within 04 working days after the date of payment of fees/date of admission.
3. **GAP CERTIFICATE:** IF there is any Academic Gap after completion of Class XII candidate should submit an AFFIDAVIT for GAP CERTIFICATE on Non-Judicial Stamp Paper of Rs.100/-.
4. **COMMENCEMENT OF CLASSES:** Classes will be start regularly from 01/08/2019 as per time table displayed on Notice board.

5. **INDUCTION PROGRAM:** Induction program for first year students is introduced to familiarize them to the new environment and encourage them to look beyond classrooms. Objective is to help new students adjust and feel comfortable in the new environment, inculcate in them the ethos and culture of the institution, help them build bonds with other students and faculty members, and expose them to a sense of larger purpose and self exploration. **The induction program for all newly entrant First year students starts from 01/08/2019 which is mandatory as per AICTE instructions.**
6. **CAMPAIGNING TO CURB RAGGING:** In order to curb the menace of Ragging in Higher Education the All India Council For Technical Education (AICTE), New Delhi vide its Notification no. 37- 3/Legal/AICTE/2009 dated 25-03-2009 has taken a very serious view of ragging incidences in educational institutions and on Directions of the Hon'ble Supreme Court of India vide its Order dated 16.5.2007 has ordered strict implementation for Prevention and prohibition of Ragging in technical Institutions.
7. **COLLEGE UNIFORM:** Students should purchase college uniform as described below by their own. Uniform is compulsory on all working days except on Wednesday's.
- A. **For Boys** White Shirt and Full Black Pant (Black Jeans is not permitted).
 - B. **For Girls** White Top/Black Pant (Black Jeans is not permitted) OR Punjabi dress with White top and Black Bottom.
8. **HOSTEL MERIT LIST:**
- 1. For First year **Hostel Merit list will be displayed on college website after CAP Round III.** Students should visit: www.gcoeara.ac.in to see hostel merit list
 - 2. For Direct Second Year hostel merit list will be displayed after CAP III reporting.
 - 3. Hostel Fees is to be paid in advance by online mode only at the time of hostel admission.
 - 4. Mess is compulsory to all students (Boys and Girls) staying in institute hostel and for Girls staying in staff quarters converted to hostel. Students should pay mess bill to mess contractor regularly.
 - 5. Accommodation in staff quarters converted into hostel will be made available only after exhausting all seats available in regular hostel.